

CONSENT, DISCLOSURE AND AUTHORIZATION FORM

Patient Name: _____

Medical Record #: _____

Address: _____

DOB: _____

As used in this form, the words “I,” “me,” “my” and similar references means the patient whose name appears above, or the parent, legal guardian or other legally responsible person on behalf of the minor or incapacitated patient named above.

General Consent for Examination and Treatment

I hereby consent and authorize Heymann, Manders & Green, LLC (“HMG”) and all physicians, nurses, and other ancillary medical personnel of HMG, to perform medical examinations and provide routine dermatologic care for all my visits to HMG. This may include routine diagnostic and laboratory procedures and tests, medication administration, and other routine care for which a specific informed consent form will not be signed by me. This consent includes consent and authorization to photograph or otherwise take images of me and/or parts of my body for purposes of identification, diagnosis, treatment, payment and healthcare operations of HMG, as further described below. Any photographs or other images taken will become part of my medical record. HMG will not use such photographs or images for any other purposes without my specific written consent. I understand that certain procedures will require a specific informed consent, and that HMG will provide me with information and forms prior to such procedures.

Acknowledgment of Receipt of Notice of Privacy Practices

I have read and understand the HMG HIPAA Notice of Privacy Practices, which contains information on the uses and disclosures of my protected health information (“PHI”). I understand that HMG has the right to change its HIPAA Notice of Privacy Practices from time to time and that whenever an important change is made, HMG will post a new notice in the office. I may contact HMG at any time to obtain a current copy of the HIPAA Notice of Privacy Practices. I may also access a copy on its website.

Consent To Use and Disclose Protected Health Information for Treatment, Payment and Health Care Operations

I hereby consent and authorize HMG to use and disclose my health information, which includes all or any part of my medical records and any other information concerning my diagnosis or treatment, as well as demographic information, by and to its workforce members and to health care professionals, insurance companies, medical facilities, physicians and vendors or suppliers involved, or who may become involved, with my treatment, the payment for my treatment and/or the health care operations of HMG. I understand that, for example, my health information may be used or disclosed by HMG to: provide for my care and treatment; communicate among various health care professionals who are involved in my care or treatment; bill for and obtain payment for care and treatment provided by HMG; provide information to and obtain payment from my health insurance company or plan; assess and review the quality of my care; and conduct its business and health care operations. In addition, I understand HMG may release my protected health information as required by law or court order.

Disclosures to Authorized Individuals

I understand that HMG may release my PHI to a family member, friend, or other person I indicate is involved in my care unless I object. I designate the following person(s) listed below as a person or persons involved with my health care and/or payment for my health care (circle as applicable), to whom the information circled "yes" below may be released:

Name: _____ Relationship: _____

Address/Phone: _____

Health Info: Yes/No [circle as applicable] Payment Info: Yes/No [circle as applicable]

Name: _____ Relationship: _____

Address/Phone: _____

Health Info: Yes/No [circle as applicable] Payment Info: Yes/No [circle as applicable]

Name: _____ Relationship: _____

Address/Phone: _____

Health Info: Yes/No [circle as applicable] Payment Info: Yes/No [circle as applicable]

Name: _____ Relationship: _____

Address/Phone: _____

Health Info: Yes/No [circle as applicable] Payment Info: Yes/No [circle as applicable]

Contact Information

I authorize HMG to contact me in the following manner (Please check all that apply):

Home Telephone Detailed Message Call Back Message Only

(h) _____

Work Telephone Detailed Message Call Back Message Only

(w) _____

Cell Telephone Detailed Message Call Back Message Only

(c) _____

Mail to Home Address Mail to Work Address

Mailing address: _____

Electronic mail Email address: _____

I understand that if I have checked the box "detailed message," I agree that HMG may leave any of the following detailed messages at the indicated telephone number: appointment reminders, insurance/financial issues, biopsy or other test results, and any other information regarding care/treatment.

Additionally, I agree, in order for HMG to service my account or to collect monies I may owe, HMG and/or its agents may contact me by telephone at any telephone number which I have provided to HMG on the previous page, including cell phone numbers. HMG may also contact me by sending text messages or emails, using any cell phone number or email address I have provided. Methods of contact may include using pre-recorded/artificial voice messages and/or use of automatic dialing device, as applicable.

Use of Consent and Authorization

A copy of this consent and authorization may be used in place of the original.

Consent and Authorization

I have read and understand the terms of this document. I have had an opportunity to ask questions about the use or disclosure of my health information and about the contents of this form. I acknowledge and agree to the terms and conditions of this document:

Patient Name _____ Date _____

Patient Signature _____

Authorized Individual (Parent/Guardian) Name _____

Authorized Individual Signature _____

Basis of Authority (e.g., parent, guardian): _____

(Authorized individuals will be required to provide proof of authority.)